VOLUNTEER AND INTERNSHIP OPPORTUNITIES, 2010

The Bhumi Project is an international Hindu response to the challenges facing our environment. The project was launched last year at Windsor Castle in the presence of His Royal Highness Prince Philip and His Excellency Ban Ki-moon, Secretary General of the United Nations.

The project is facilitated by the Oxford Centre for Hindu Studies (OCHS), in partnership with the Alliance of Religions and Conservation (ARC), and backing of the United Nations Development Programme (UNDP).

The project is currently working with some of the largest Hindu temples and organisations in the UK. We would now like to offer a range of volunteering and internship opportunities to the wider British Hindu community.

We hope you will be able to join us in this important work to ensure the Hindu community contributes positively to the protection of Mother Earth.

For more information on the work of the Bhumi Project, please see:

www.bhumiproject.org
The volunteering and internship opportunities in this document relate to a corresponding project we have identified in our Nine Year Plan. We therefore encourage you to download and read the Plan in order to get a greater understanding of what each role entails. The Plan is available for download here: [http://www.bhumiproject.org/downloads/TheBhumiProject.pdf](http://www.bhumiproject.org/downloads/TheBhumiProject.pdf)

A note on the role descriptions in this document:
Where a role states ‘co-ordinator’, this indicates that this role may involve creating and maintaining a team which the co-ordinator is responsible for sourcing and overseeing. A team may not always be necessary, but can range from 2-10 persons. We will encourage all teams and work together to ensure the stated deliverables are achieved.

We envisage the roles to be long term, and spanning for at least 1 year. You should therefore be able to commit for this time-frame. For the volunteering roles, there are no set hours per week which are required. Internships will be primarily based in Oxford, but can be home-based dependent on individual circumstances.

All opportunities presented in this document are open to members from all parts of the Hindu community of both gender. We are particularly keen to hear from younger persons, specifically, university students and young working professionals.

For clarification on any of the roles, and for further details, you may contact info@bhumiproject.org.

Application and selection process:
Once you have read through the roles available, please send a CV to info@bhumiproject.org which contains the following information:
• Role(s) interested in
• A brief description of yourself, why you would like to get involved with Bhumi, and what you feel you can bring to the project.

If you feel you can contribute to the project in a role or capacity that has not been outlined in this document, we would be happy to receive your CV.

Once receiving your application, we will contact you to arrange a short meeting to discuss the role(s) further, these will either be face-to-face, or via telephone. You may also be invited to a group meeting in London or Oxford.

Application deadline:
There are no deadlines on applications for the advertised positions. A group selection meeting for prospective new team members is being held in Oxford in late July. We therefore suggest you apply as soon as possible.

Last updated: June 30th, 2010
GENERAL MANAGERIAL POSITIONS

Project Manager - Position filled
• To Manage the day-to-day running of the project
• To oversee all aspects of the project
• Liaise with partner organisations and affiliates
• Research and explore areas of growth for the project in the UK and internationally
• Ensure all associated parties are regularly informed of updates and developments
• Maintain project website and related social network accounts

Business advisor and Chief Fund-raiser - Position filled
• To develop and oversee implementation of a Business Plan for the next 9 years
• To source and apply to bodies for funding and grants
• To find other sources of income, such charity events, etc.
BHUMI TEAM A

PROJECTS
Green Pilgrimages
Green Pooja & Temple Gardens
Green Festivals & Gatherings

POSITIONS AVAILABLE AND DESCRIPTIONS

Team leader – Position filled
To oversee all aspects of the team. To ensure deliverables are met and on time. Liaise regularly with project co-ordinators and Bhumi Project Manager.

Green Pilgrimages Co-ordinator
Roles and responsibilities include:
• To research green pilgrimage practices of those from other faiths
• Developing a set of guidelines for Hindu green pilgrimages
• Networking with relevant organisations in India and the UK

Green Pooja & Temple Gardens Co-ordinator – Position filled
Roles and responsibilities include
• To research current temple and home pooja practices in the UK
• To partner with national gardening associations
• To research best growing practices for produce and flowers in the UK
• To produce guidelines on best practice

Green Festivals & Gatherings Co-ordinator - Internship – Position filled
Roles and responsibilities include
• To research current practices of Hindu temples in the UK during festival times
• To network temples and promote sharing of best practice
• To produce guidelines on best practice
BHUMI TEAM B

PROJECTS
Scriptural Research
Training for Priests
Online Course

POSITIONS AVAILABLE AND DESCRIPTIONS

Team leader
To oversee all aspects of the team. To ensure deliverables are met and on time. Liaise regularly with project co-ordinators and Bhumi Project Manager.

Scriptural Research Co-ordinator
This role requires an individual who has experience of academic research and compiling information. Roles and responsibilities include:
- Liaise with scholars who will be conducting the research
- Make available findings from the research to the various teams in the project

‘Training for Priests’ Co-ordinator - Internship
Roles and responsibilities include:
- Work closely with the ‘Green Pooja Co-ordinator’
- To develop a course ready for teaching by November 2010
- To reach as many temple priests across the UK as possible

Online Courses co-ordinator
Roles and responsibilities include:
- To work closely with the Oxford Centre for Hindu Studies
- Collate information from researchers and other sources
BHUMI TEAM C

PROJECTS
Public Relations & Communications
Marketing
Website Maintenance

POSITIONS AVAILABLE AND DESCRIPTIONS

Team leader
To oversee all aspects of the team. To ensure deliverables are met and on time. Liaise regularly with project co-ordinators and Bhumi Project Manager.

Public Relations, Communications, & Marketing Co-ordinator
Prior experience in a similar role is essential. Roles and responsibilities include:
• To deal with press enquires and directing them to relevant persons
• To compose press releases and other media-related materials
• To ensure all organisations working with Bhumi are fully informed of developments
• To develop marketing strategies for Bhumi initiatives
• To contact high profile individuals, including celebrities, politicians, and business leaders for endorsement of the project

Website Co-ordinator
Good IT competency is essential and experience of Content Management Systems. Roles and responsibilities include:
• To update the website with project news and developments
• Explore and develop new methods to reach new audiences digitally